Civil Service Title: Computer Systems Manger	Level: M3
Title Code No: 10050	Salary: $110,000 - $125,000
Office Title: Chief of Information Technology	Work Location: Arsenal West, Manhattan
	Number of Positions: 1

MAJOR RESPONSIBILITIES

- Oversee and manage the services of the Information Technology (IT) and Telecommunications divisions.
- Manage the development and maintenance of IT and Telecommunications technologies, including the Parks Intranet, permit and recreation center membership software, telecommunications networking, GIS, and the agency's LAN/WAN network.
- Oversee the divisions' Other Than Personnel Services (OTPS) budget and capital funding for purchases and services.
- Provide strong leadership and motivation of staff.
- Meet with agency management as well as other city agencies and companies to discuss and advance initiatives and projects.
- Evaluate new technologies and products that will improve the services of the IT and Telecommunications.
- This position reports to the Assistant Commissioner for Management and Budget.

QUALIFICATION REQUIREMENTS

1. A master♣s degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini- or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in ■1• above; or
3. A four-year high school diploma or its educational equivalent and six years of experience as described in ■1• above; or
4. Education and experience equivalent to ■1•, ■2• or ■3• above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in ■1• above, including the 18 months of administrative, managerial, executive or supervisory experience as described in ■1• above.

NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

PREFERRED SKILLS/QUALIFICATIONS

1. Substantial background in information and telecommunications technologies.
2. Strong supervisory and leadership skills.
3. Ability to oversee and successfully manage multiple projects.
4. Driver license valid in New York State.

To apply, please submit cover letter & resume with JVN # to: Personnel – Recruitment City of New York/Parks & Recreation 24 West 61st Street, 2nd Floor New York, NY 10023 Email: grow@parks.nyc.gov Attention: JVN # 846-09- 12001B New York City Residency Required	**THE CITY OF NEW YORK AND THE CITY OF NEW YORK / PARKS & RECREATION ARE EQUAL OPPORTUNITY EMPLOYERS M/F/D/V Telecommunications Device for the Deaf: (800) 281-5722**

POST DATE: 10/17/08	POST UNTIL: 10/31/08	JVN: 846/09/12001B

Note: All resumes must be received no later than the last day of the posting period.