

**City of New York/Parks & Recreation
Seasonal Job Vacancy Notice
Civil Service Title: Community Associate
Office Title: Wildlife Area Crew Leader
Salary: \$18.50 per hour
Duration: March 24, 2015 to May 12, 2015
Work Location: Rockaway Beach, Queens**

As stewards of nearly 14 percent of New York City's land, the Department of Parks & Recreation builds and maintains clean, safe, and accessible parks citywide and programs those parks with recreational, cultural and educational activities for people of all ages. Through this work, Parks & Recreation improves people's lives, providing outlets for creative expression, opportunities for healthy recreation, and exposure to the restorative beauty of the natural world.

POSITION DESCRIPTION

Under the supervision and direction of the Urban Park Rangers, the Wildlife Area Crew Leader will work at the Rockaway Beach Endangered Species Nesting Area (RBESNA) to assist with the supervision of seasonal staff and interns, perform data entry, report writing, and other administrative tasks. Additional responsibilities may include monitoring and protecting endangered species, providing educational programs, and community outreach. The Rockaway Beach Endangered Species Nesting Area is a section of beach approximately 1 mile long (20 city blocks) and about 1 block wide. The site is home to piping plovers, least and common terns, American oyster catchers, black skimmers, and killdeer, as well as other migratory birds that use the site as a safe haven. NYC Parks is mandated by federal (Endangered Species Act) and state law to provide protection for the piping plover, a New York State Endangered and Federally Threatened species. Under supervision, Wildlife Area Crew Leader may work weekends and holidays during the season and are responsible for administrative duties, writing reports, data gathering and entering, site construction and maintenance in addition to their monitoring and protecting duties.

QUALIFICATION REQUIREMENTS

1. High school graduation or equivalent and three years of experience in community work or community centered activities in an area related to duties described above; or
2. Education and/or experience which is equivalent to "1" above.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates.

A \$94.25 processing fee required for all new employees. Candidates for this position must possess a valid NYS driver's license, and pass a background check and drug test

PREFERRED SKILLS/QUALIFICATIONS

- A BA/BS or current student in the field of Biology, Conservation, Environmental Education, or other related field.
- Prior supervisory experience.
- Strong writing and communication skills.
- Experience with MS Office Suite and data collection and processing.
- Ability to juggle and prioritize multiple tasks and meet deadlines.
- Wildlife monitoring experience.
- Ability to work outdoors for long periods of time
- Ability to plan and lead public educational programs.

Send resume and cover letter by mail, fax or email to:

Richard Simon, Deputy Director

Urban Park Rangers

1234 Fifth Avenue – 1st floor

New York, NY 10029

Ph: 212-360-2774

Fax: 212-360-2794

E-mail: ranger.recruitment@parks.nyc.gov Learn more at www.nyc.gov/parks/rangers.