

NYC SUMMER INTERNSHIP PROGRAM 2009

PARKS & RECREATION

830 Fifth Avenue
New York, NY 10065
www.nyc.gov/parks

Contact: Leslie Nusblatt
Phone: (212) 360-8257
Fax: (212) 360-8263
Email: Leslie.Nusblatt@parks.nyc.gov

AGENCY DESCRIPTION

Parks and Recreation is a public agency which employs over 4,000 employees (11,000 at the summer peak). Its principal mission is to keep the parks, playgrounds, and sitting areas clean and safe, while developing the City's recreational opportunities by offering quality facilities, programs, and events to meet the needs of all New Yorkers.

Parks & Recreation is the steward of more than 29,000 acres of land — 14 percent of New York City — including more than 4,000 individual properties ranging from Yankee Stadium and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds; we manage four major stadia, 550 tennis courts, 65 public pools, 51 recreational facilities, 17 nature centers, 13 golf courses, and 14 miles of beaches; we care for 1,200 monuments and 22 historic house museums; we look after 600,000 street trees, and two million more in parks. We are New York City's principal provider of athletic facilities. We are home to free concerts, world-class sports events, and cultural festivals.

The work of the agency goes far beyond the maintenance of 14% of New York City's land. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as the WinterJam, Adventures NYC, the Pumpkin Festival and several others. In addition, Parks produces many special events, including concerts and movie premieres. In the summer, Parks' busiest season, the agency organizes free carnivals and concerts, and sends mobile recreation vans to travel throughout the five boroughs providing free rental equipment for skating, baseball, and miniature golf.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating rinks, golf courses and other concessions.

UNIT DESCRIPTION

The New York City Parks & Recreation Department is seeking interns in various areas throughout the five boroughs. Students at the graduate school, college, and high school levels are encouraged to apply. Internships are available in areas including but not limited to: Offices of Deputy Commissioners, Marketing & Special Events, Natural Resource Management, Capital Projects-Architecture/Landscape Architecture, Forestry & Horticulture, Public Information, Management Information Systems and Operations.

POSITION TITLE

Summer Intern

INTERNSHIP RESPONSIBILITIES

Interns will have various responsibilities depending upon their placement. Our internships are "hands-on" and project oriented.

QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY

Qualifications and areas of study vary depending on placement but all students should have a general interest in city government. Candidates should have strong communication and organizational skills as well as the desire to work. Regardless of an intern's placement, they will learn the importance of city government and public service along with skills for future endeavors and/or careers.

nyc.gov/internships

APPLICATION PROCESS

Email cover letter and resume to Leslie Nusblatt

SALARY RANGE

Unpaid

ADDITIONAL INFORMATION / COMMENTS