

2016 NYC SPRING INTERNSHIP PROGRAM

PARKS & RECREATION-012

Contact: Leslie Nusblatt
Phone: (212) 360-8212
Fax: (212) 360-8263
Email: Leslie.Nusblatt@parks.nyc.gov

AGENCY DESCRIPTION

The New York City Department of Parks and Recreation manages 14 percent of the land in New York City. These assets range from playgrounds and large parks, to tranquil wooded areas and over 14 miles of beaches. Parks serve as New Yorkers' backyards, as vital meeting areas for outdoor play and recreation – but also as critical engines for economic growth and development.

The past decade has seen a remarkable expansion of this system, with new parks, playgrounds, recreational facilities, and amenities opening across the five boroughs. The Bronx River was transformed from an urban dumping ground into a waterway that welcomes kayakers and has gleaming new parks dotting its shoreline. In Queens, Elmhurst Park flourishes where huge gas tanks once stood. In Manhattan, the High Line is a unique open space that brings much needed parkland to the Chelsea community. Brooklyn's once-abandoned industrial waterfront is revitalized with the creation of Brooklyn Bridge Park, Transmitter, and Bushwick Inlet Parks. On Staten Island, Freshkills will cover 2,200 acres of former landfill with lush rolling hills and winding streams. And through PlaNYC, we are ensuring a greener and more sustainable city for future generations. NYC Parks has built new regional parks, restored abandoned Works Progress Administration-era facilities such as McCarren Pool, greened asphalt traffic medians, converted part-time schoolyards into full-time public playgrounds, and has already planted more than 800,000 trees toward our goal of one million.

The work of the agency goes far beyond the maintenance of 14% of New York City's land. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as WinterJam, Adventures NYC, and the Pumpkin Festival. In addition, Parks produces many special events, concerts and movie premieres, as well as providing free rental equipment for skating, baseball, and miniature golf.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating rinks, golf courses and other concessions.

UNIT DESCRIPTION

Manhattan Recreation's main focus is to deliver sports, fitness, and fun outdoor programs for New Yorkers at little or no cost. Manhattan Recreation coordinates different sports programs such as Flag Football, Basketball, Street Hockey, Soccer, Softball, and many other sports programs. We also have many fitness programs such as yoga, body conditioning, boot camps, spin, and dance classes. We coordinate and staff indoor and outdoor special events both on a borough and city level. Manhattan Recreation operates 13 recreation centers, staffs over 30 parks on a seasonal basis, and runs 5 summer day camps and afterschool programs.

POSITION TITLE

Manhattan Recreation Intern

INTERNSHIP RESPONSIBILITIES

As an intern there are many responsibilities. When in the office responsibilities include administration work, creating programs/events, creating event physicals, community outreach, attendance tracking, and assisting throughout the office. In the field responsibilities are facilitating special events/programs, also recreation staff, participate in sports, fitness, and outdoor adventure activities, and positively representing NYC Parks.

QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY

Minimum requirement of a high school diploma. Special skills can include: a background in sports or fitness, the outdoors, enjoys working with children, strong organizational skills, event planning, or general computer skills.

ADDITIONAL INFORMATION

Manhattan Recreation is looking for interns with energy and who are willing to learn. We use this internship as a tool to teach about the recreation profession.

APPLICATION PROCESS

Please email cover letter and resume to Leslie.Nusblatt@parks.nyc.gov

SALARY RANGE

Unpaid