



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 339486

Office Title: Mechanical Inspector

Civil Service Title: Assistant Mechanical Engineer **Title Code No:** 20410 **Level:** NA

Salary: \$60,000 - \$70,000

Number of Positions: 1 **Work Location:** Randall's Island, Manhattan

Major Responsibilities

- Under supervision, perform mechanical engineering work of moderate difficulty and responsibility.
- Engage in research, investigation, studies or examinations related to the engineering functions or activities of NYC Parks, including the operation, maintenance, repair and alteration of public works.
- Prepare estimates of quantities.
- Perform energy audits and inspections.
- Inspect low pressure boilers and HVAC systems. Check for normal operation of the system including checking the stack temperatures of the flue gases, the pressure and temperature at which the system is operating and for abnormal noises or leaks coming from the equipment.
- Prepare and submit reports of findings in the field.
- Create repair work orders in AMPS as requested.
- Participate in inspection operations by observing, checking and certifying the installation of materials and equipment. Attest to equipment performance and test results of materials.
- Represent the division in on-site meetings, in regards to substantial completion of work on HVAC System, final inspection walk through and HVAC balancing.
- Work in mechanical spaces and on rooftops.
- Conduct several lighting surveys.

Qualification Requirements

1. A baccalaureate degree from an accredited college in mechanical engineering and one year of full-time satisfactory experience in mechanical engineering work; or
2. A baccalaureate degree from an accredited college and a Master's degree from an accredited college in mechanical engineering.

This position is exempt from NYC residency requirements.

Preferred Skills/Qualifications

1. Ability to identify problems, manage against tight timelines, prioritize among competing needs and opportunities and handle multiple projects at the same time.
2. Proactive and collaborative work style.
3. Strong organizational, communication, administrative, writing and presentation skills.
4. Ability to look at the big picture and search for insightful and creative solutions.
5. Strong quantitative and problem-solving skills. Ability to work with data sets.
6. Able to climb ladders.
7. Proficiency in Microsoft Word, Excel and Access.

How to Apply

Parks Employees:

- 1) From a Parks computer: Access **Employee Self Service (ESS)** from the Parks Intranet under Applications or use this link: <https://hrb.nycaps.nycnet/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 339486**. Do not access **ESS** using nyc.gov/ess from a Parks computer.

Parks & City Employees:

- 2) From a Non-Parks computer: Access **Employee Self Service (ESS)** by going to nyc.gov/ess or use this link: <https://a127-ess.nyc.gov/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 339486**. Include your ERN and **Job ID# 339486** on your cover letter and resume.

All other applicants:

Click here to apply: [Mechanical Inspector](#) OR

Go to nyc.gov/careers/search and search for **Job ID# 339486**.

POST DATE: 03/23/18

POST UNTIL: 04/13/18

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.

nyc.gov/parks

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THE CITY OF NEW YORK IS AN EQUAL OPPORTUNITY EMPLOYER
TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115